



Frederick County Commission For Women

Monthly Public Meeting Minutes

December 13, 2011

Mission Statement: *To create a stronger community by addressing challenges and by fostering unlimited opportunities for all women*

Present: Linda Roth, Vivian Laxton, Tish Honse, Christine Ferguson, Sharon Dobson, Olga Hernandez-Smith, Diana Halleman, Valerie Dougherty, Cher Woehl, Hebba Hassanein and Jamie Shopland

Absent: Jennifer Charlton-Shuldes, Shallome Walters, Lisa Gritton, and Susan Mender

Guests: Chianti Blanckmon, Dee Hopkins, Ann Lindquist, Sara Kroske, Sharon Hannaby, Director of Volunteer Services at FMH, Viv Wayne, Rochelle Kithcart, Kaprece James

I. President's Report and Announcements

- A.** President Laxton called the meeting to order at 7 p.m.
- B.** Guests were introduced.
- C.** Approval of November 8, 2011 minutes – Commissioner Woehl moved to accept the November 8, 2011 minutes as submitted. Motion passed by majority vote.
- D.** Mail call
 - 1. Received a catalogue from the Delaplaine Visual Arts Center
 - 2. Received Hope Alive's newsletter
 - 3. Received a letter from Centro Hispano
 - 4. Received a flyer from Frederick Family Education Swap
 - 5. Received communication that Frederick County Workforce Development is holding a volunteer fair on January 18.
- E.** Town Hall Meetings – President Laxton will begin attending town hall meetings to establish a presence in various communities as part of our outreach goals.
- F.** Elevator Speech – Commissioner Dougherty reemphasized the need to create an elevator speech for Commissioners to ensure we are speaking with one voice as we begin to outreach in the community. President Laxton conveyed that she will make this a priority.
- G.** Donations from Individuals - Commissioner Dougherty informed the membership that the Commission cannot solicit donations from individuals.
- H.** Individual Leadership Development Meetings – President Laxton and Vice President Dobson are in the process of scheduling one-on-one meetings with each commissioner for professional development purposes.

II. Special Presentation – Sharon Hannaby, Director of Volunteer Services for FMH offered sage advice on engaging and managing volunteers.

III. Treasurer's Report - Commissioner Dougherty provided the treasurer's report. The \$135 budget request was submitted to Frederick County. Commissioner Shopland reminded that she needs a copy for the Commissions record.



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IV. Handbook Review – Commissioner Shopland reviewed the process outlined in the FCCFW Handbook for requesting updates to the Frederick County website as well as the county calendar updates.

V. Standing Committee Reports

A. Legislative Committee – Commissioner Shopland delivered the Legislative Committee Report.

1. Commissioner Hassanein moved that the Commission hold a healthcare forum with various partners on either February 20, 23, or 27. Motion passed by majority vote.

2. Commissioner Dobson moved that the Commission host a follow-up forum on the Chartered Board's charter writing process as recommended by the Legislative Committee in either April or May 2012. Motion passed by majority vote.

B. Recruitment Committee – Commissioner Dobson delivered the Recruitment Committee report.

C. Outreach Committee – Commissioner Hernandez-Smith delivered the Outreach Committee report.

1. At the January meeting, Commissioner Hernandez-Smith is to come back with a proposed budget and project plan for the outreach dinner this committee is planning.

D. Volunteer Committee – President Laxton delivered the Volunteer Committee report in Commissioner Mender's absence.

E. Marketing Committee – Commissioner Shopland delivered the Marketing Committee Report.

1. Commissioner Shopland conveyed that she is seeking volunteers for this committee and that a chair binder is being created.

2. Business cards are on order for all commissioners.

VI. Other Committee Reports

A. Maryland Women's Conference – Vice President Dobson delivered a report on the 2012 Maryland Women's Conference. Vice President Dobson requested that the membership vote on whether to hold the 2012 conference. After discussion, it was agreed that the request to vote on holding the conference would be tabled until the January meeting.

B. Ad Hoc Financial Policy Committee – Commissioner Woehl delivered a report on the Ad Hoc Financial Committee and conveyed that the Committee is having another brainstorming meeting.

C. 20th Anniversary - Commissioner Woehl delivered a report on the 20th Anniversary celebration to be held in October 2012 and conveyed that she will provide a project proposal and budget plan for the January meeting.

VII. New Business



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A. MLAW Ballot for Proposed 2012 Legislative Agenda – MLAW's proposed legislative agenda for the 2012 legislative session of the Maryland General Assembly was put before the membership for a vote on whether to vote in favor of putting any or all proposed initiatives on MLAW's final agenda. Commissioners completed ballots and provided to Legislative Committee Chair for tallying and submission to MLAW by December 19.

- B. Women Fly it Forward (March 10, 2012) – The general consensus of the membership is that we will have a booth at this event and that Commissioner Halleman will staff the FCCFW booth at that event.
- C. Leadership Alliance Dinner & Awards (March 2012) – President Laxton reported that Commissioner Roth agreed to chair this year's Leadership Alliance Dinner.
- D. Holiday Family adoption – Commissioner Woehl expressed that the Commission should adopt a family for the Christmas holiday. Commissioner Woehl moved to have the commission to adopt an emergency policy to allow the adoption of a family. Much discussion followed regarding county policies and procedures relating to the Commission's ability to raise funds and allocate monies towards various causes in the community. Commissioner Woehl withdrew motion.

VIII. Old Business

IX. Meeting adjourned at 8:53 p.m.

X. Next Public Meeting is Tuesday, January 10, 2012.